



Parking Permit Payroll Authority

UNSW Continuing Full-time / Part-time / Fixed Term Appointments

I, the undersigned, hereby authorise UNSW to make automatic deductions from my salary of the appropriate fee for a University parking permit. I note this authority will be adjusted automatically to allow for any parking fee increases. I understand and accept the conditions below.

Conditions applicable to this authority

- The applicant is responsible for obtaining a current permit. The expiry date is printed on the Permit.
- The parking fee is an annual fee, but for the purpose of this authority will be deducted by fortnightly instalments commencing from the next pay after application.
- This authority will continue until the employee returns the parking permit and completes a "Cancellation of Parking Salary Deductions" authority.
- Employees who resign must return their parking permit to the Security and Traffic Management Office (Level 2, Mathews F23).
- The permit is only valid if affixed to the driver's side windscreen by the glued backing paper and not by any other means.
- The UNSW parking permit is a hunting license and purchase is not a guarantee of a space.
- UNSW is a Restricted Parking Area and all vehicles must park in an appropriately marked bay. Permit holders may not park in short term meter parking without the payment of a fee.
- I agree to be bound by the RMS (Roads & Maritime Services) Restricted Parking Regulations and UNSW Parking Rules.
- Infringements are issued on campus and authorised by the SDRO (State Debt Recovery Office).
- Applicant must produce proof of vehicle ownership by Registration, Insurance or CTP Green slip papers.

Employee's
Signature

Date

EMPLOYEE DETAILS

Employee Number

Salary: Over / Under \$40,000 (circle one)

Family Name

Title

First Name

Mobile

Faculty/ Dept

Phone ext

Email

Post Code

Number Plate

One Vehicle Only (An additional Vehicle Permit may be purchased at the Security and Traffic Management Office)